

Change of Ownership

Photograph of the Assignee to be pasted here (Mandatory)

Policy Number:		
I / We((Policyholder's name), wish to	
change the ownership of my policy with Max Life Insurance be	earing number	
in favour of Mr./Ms./Mrs.		
The reason for change of ownership is:		
New owner's relationship with Life Insured:		
Name of policy's new nominee:		
(to be filled if new owner and Life Insured are same)		
Nominee's relationship with Policyholder:		
Date of birth of nominee (DD/ MM/ YYYY):		
Name of Appointee (if nominee is a minor):		
Appointee's relationship with nominee:		
Personal details of new policyholder		
Current Residential Address:		
City:	State:	
PIN Code:		
Contact No.:	Mobile No.:	
E-mail ID:		
(You will receive updates on you request via e-mail only, hence please provide your E-mail ID above).		
Date of birth (DD/MM/YYYY):		
Father's/ Husband's Name:		
Gender: Male Female	Smoker: Yes No	





Education:		
Illiterate Primary School High School Graduate		
Post Graduate Professional		
Marital Status: Single Married Widow(er) Divorced		
Nationality: Indian Foreign National		
Residential status:		
Resident Non Resident PIO Country of residence		
Occupation: Job Title:		
Name of Company:		
Nature of Business/Industry type:		
Exact nature of duties Annual Income per annum		
Source of funds:		
PAN No./Declaration in lieu of PAN:		
Is new Owner/Payee a Politically Exposed Person? Yes No (Please tick).		
[•Politically Exposed Persons (PEP) are individuals who are or have been entrusted with prominent public functions,		
$for \ example \ Heads/Ministers \ of \ Central/State \ Government, \ Senior \ Politicians, \ Senior \ Government/Judicial/Military$		
Officers, Senior executive of State Owned Corporations, important political party officials & immediate family		
member of above persons (Spouse, Children, Parents, Siblings, In-laws and close associate of PEPs)]		
Mandatory questions to be answered by new policyholder		
Do you have a Max Life Insurance Policy or have you ever applied for one? Yes No		
If yes, give policy/proposal number		
I authorise Max Life Insurance to send all communications by e-mail.		
Bank A/C Details:		
a) Bank Account No.:		
b) Bank & Branch Name:		
c) IFSC Code:		
Note : Kindly attach a cancelled cheque bearing account number and policyholder name or copy of Bank Passbook.		
I am the first class legal heir (Only in case of death of the policyholder). Yes No		





I hereby transfer the ownership of the policy to the new policyholder as mentioned above.	I hereby agree to be the owner of the policy and agree to abide by all the terms and conditions of the policy including the declarations of the proposal form.
Signature of the previous Policyholder/Authorised Signatory (in case of company or bank along with seal)	I understand that the company may use the information or share the information as disclosed above, for the
Date: D D M M Y Y Y Y Place	purpose for which the same is disclosed. I acknowledge the receipt of the original policy bond from the existing policyholder.
	I hereby authorise Max Life to process my pay-outs to my Aadhaar linked Bank Account and to use the same to validate/update my KYC details. I accept to receive all future communication from Max Life Insurance vide E-mail ID only (strike if you want to continue with hard copy). Signature of the new Owner/Authorised Signatory (in case of company or bank along with seal) Date: D D M M Y Y Y Y Place
Witness details:	
Witness Sign (1):	Witness Sign (2):
Address:	Address:

Documents attached with request

- Self-Attested copy of Official Valid Document (Aadhaar, Voter ID, Driving License or Passport) for KYC
- Self-Attested copy of Pan or FORM 60 irrespective of client level premium amount
- Death Certificate of Policy Owner
- For Change of Ownership to TRUST/Partnership Concern or Financial Institution based on WILL, copy of WILL along with KYC documentations.
- Original Signed and Notarized Legal Heir certificate or Surety letter or Both as per Sum Assured/Product Feature (Applicable only on death of Policy Holder)
- Succession Certificate as per Sum Assured/Product Feature (Applicable only on death of Policy Holder)
- Self-attested copy of Income Proof for client level premium => Rs 1 Lac





"I/ we understand that, I/we have disclosed my/our personal information (which may include Aadhaar related information) with Max Life for the purpose of providing insurance and related services and I/we hereby consent and authorise Max Life to use, store and/or share the same with government/regulatory/statutory bodies, Insurance repositories, reinsurers/hospitals or diagnostic centers/other Insurance companies for the purposes of underwriting assessment, claim investigation/ settlement, KYC and policy servicing purposes, as per applicable law."



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maxlifeinsurance.com/customer-service

Write to us at maxlifeinsurance.com/contact-us

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Important: DO NOT believe in calls, SMS, E-mail offering discounts. For NEFT Payments, please transfer only to "HSBC Bank A/C No. 1165 < Followed by 9 digit Policy No.> IFS Code: HSBC0110002". Max Life does not collect Premium in any other account. Max Life Insurance Co. Ltd.: Plot No. 90C, Sector 18, Udyog Vihar, Gurugram, Haryana - 122015. Regd. Office: 419, Bhai Mohan Singh Nagar, Railmajra, Tehsil Balachaur, District Nawanshahr, Punjab - 144 533. Fax: 0124-4159397, CIN: U74899PB2000PLC045626 | Customer Helpline Number: 1860 120 5577

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